



OUTWOOD ACADEMY RIPON

PHOTOGRAPHIC : PARENTAL CONSENT FORM

Student Name	Year	VMG	ID Number.
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Occasionally, we may take photographs of the children at the academy. We may use these images in our academy's prospectus or in other printed publications that we produce, as well as on our website. We may also make video or webcam recordings for academy-to-academy conferences, monitoring or other educational use.

From time to time, the media who will take photographs or film footage of a visiting dignitary or other high profile event may visit our academy. Students will often appear in these images, which may appear in local or national newspapers, or on televised news programmes.

To comply with the Data Protection Act 1998, we need your permission before we can photograph or make any recordings of your child. Please answer questions 1 to 5 below, then sign and date the form where shown.

PLEASE RETURN THIS COMPLETED FORM TO THE DATA OFFICE AS SOON AS POSSIBLE.

May we use your child's photograph (unidentified) in the academy prospectus and other printed publications that we produce for promotional purposes?	Yes	No
May we use your child's photograph (identified) in the academy prospectus and other printed publications that we produce for promotional purposes?	Yes	No
May we use your child's image (unidentified) on our website?	Yes	No
Do you consent to your child being photographed or filmed in press events agreed by the academy?	Yes	No
Do you consent to your child's full name being published with a press photograph? (At the present time, some local newspapers will not agree to publish a photograph without a full name).	Yes	No

Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies. Unidentified above means we will only use the first name. Please also note that the conditions for use of these photographs are detailed overleaf. I have read and understood the conditions of use overleaf.

Parent/Carer Full Name (Print Please)	Signed	Date
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Conditions of use

1. This form is valid for the period of time your child attends this school. The consent will automatically expire after this time. It is your responsibility to let us know if you want to withdraw or change your agreement at any time. After the period of consent expires, the academy will not use the images in further publicity material however the academy may retain the images in an archive and would always endeavour to seek consent for any future use, such as centenary celebration pamphlets.
2. We, the academy, will not use the personal details or full names (which means first name and surname) of any child in a photographic image on video, on our website, in our academy prospectus or in any of our other printed publications, unless we have your agreement.
3. We will not include personal e-mail or postal addresses, or telephone or fax numbers on video, on our website, in our school prospectus or in other printed publications.
4. If we use photographs of individual students, we will not use the name of that child in the accompanying text or photo caption, unless we have your agreement.
5. If we name a student in the text, we will not use a photograph of that child to accompany the article, unless we have your agreement.
6. We may include pictures of pupils and teachers that have been drawn by the pupils.
7. We may use group or class photographs or footage with very general labels, such as “a science lesson” or “Christmas”.
8. We will only use images of students who are suitably dressed, to reduce the risk of such images being used inappropriately.
9. As the child’s parents/guardian, we agree that if we take photographs or video recordings of our child/ren, which include other pupils, we will use these for personal and family use only.

I/we understand that where consent has not been obtained from the other parents for any other use, we would be in breach of the Data Protection Act 1998 if we used our recordings for any wider purpose.