

Our ref: EOB/OAR/JAN 19  
22<sup>nd</sup> January 2019

Dear Parent/Carer,

**Re: Saltburn trip**

As part of the GCSE Art course, a trip has been arranged for your daughter to go to Saltburn. The purpose of the trip will be to collect first hand sources and initial drawn studies to help develop their coursework and exam project.

The trip is on Wednesday 18<sup>th</sup> February 2018. A bus will take the students from Outwood Academy Ripon at 8:45am and return at approximately 2:50pm. A packed lunch or money to buy fish and chips will be required. Students on free school meals will have a packed lunch provided for them (please tick the box below if your child requires a school packed lunch).

A contribution of £10 is requested for the trip. Please complete the medical and consent form attached, along with the reply slip, and return to the Finance Office by **Monday 4<sup>th</sup> February 2019**. Payment should be made online through Tucasi Scopay, however if you have difficulty paying online then payments can be made to the Finance Office in cash or cheque. Please make cheques payable to Outwood Academy Ripon.

NB - If the trip/event generates a surplus equating to £5.00 or more per pupil then the surplus will be refunded. Any surplus of less than £5.00 per pupil will be retained by the Academy in a sponsorship fund to support future educational trips.

Yours faithfully,



Mrs Emma O'Brien  
Head of Art and Technology  
Outwood Academy Ripon

I do/do not give permission for \_\_\_\_\_ to attend the Saltburn trip.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Permission to take publicity photographs (please tick)   
In receipt of free school meals and require a packed lunch (Please tick)   
Emergency contact name: \_\_\_\_\_  
Contact no: \_\_\_\_\_