

13th September 2023

Dear Parents/Carers

Re: Outwood Parent Portal

As you will be aware the trust's Digital Development team have been working on a parent portal to help support the transfer of key information to you in a timely manner. It is now ready to be shared with you.

Parents & carers who have parental responsibility can access the portal, **you must use the email address held on school records to receive a 'magic link'**. Instructions to sign in to the portal are on the reverse of this letter.

If you still need to provide an email address or your email address has changed, please get in touch with the academy to update your contact details.

The portal will continue to be developed over time with additional content being added when ready.

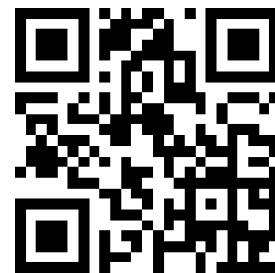
Yours faithfully,



Mr D. O'Brien
Vice Principal

Getting started

Visit portal.outwood.com or scan the QR code.



To sign in:

1. Enter your email address
2. Check your inbox for a special “magic link”
3. Tap on the link to sign-in!

The magic links usually arrive very quickly, but can take a few moments at busy times. If one does not arrive after a few minutes, please check your spam folder in the first instance.

What's available?

Praising Stars reports

An online version of your child's Praising Stars reports, including all their previous reports.

Praise

All of the praise comments given by teachers.

Attendance

An overview of your child's attendance.

Consequences

An overview of any sanctions issued.

Student timetable

Your child's timetable, including subject, teacher and classroom.

Brilliant resilience in fitness today on the boxing equipment. Well done!

A A. Teacher (PE)

Mon 01 Jan 2023 at 00:00

Present
100.0%

Authorised Absence
0.0%

Unauthorised Absence
0.0%

Lates
0

Calculations are based on number of sessions attended. A session is half a day at school. This data is subject to change as attendance marks are processed.

08:25 **Tutor Groups**
U1 A. Teacher 7/France

08:45 **Maths**
U2 B. Teacher Ma1