

10th April 2024

Dear Parent/Carer,

Year 9 Parents' Evening at Outwood Academy Ripon is on Tuesday 23rd April, from 4:45pm to 7.00pm. The booking system opens at 7.00pm on Monday 15th April and closes on Monday 22nd April at 5.00pm.

The link below will take you to the online booking system to select appointments with teachers. Please note that the parents' evening system will only recognise and find your child if you enter the exact details provided to the academy during our latest personal data collection.

<https://riponoutwood.schoolcloud.co.uk/>

Scheduled appointments are five minutes in length. It is important to arrive on time as the teacher will only be available for the allotted time of five minutes. Teaching staff will be located in their classrooms and there will be a five minute movement period built into the schedule to allow time to reach your next appointment on time. I have attached [a map of the academy](#) to enable you a smooth transition between appointments. If you require any assistance, including mobility needs, please contact the academy via enquiries@ripon.outwood.com so we can arrange the necessary support.

I am pleased to confirm that the Wellbeing in Mind Team will also be on site for Parents' Evening to offer advice and guidance to parents and young people on mental wellbeing and health needs. Appointments will be available during the evening and can be booked when signing in on arrival.

If you have any other questions prior to the event or experience any issues logging onto the system please contact us via the enquiries email above.

Thank you for your continued support and we look forward to welcoming you to the academy for this important event.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Matt Coad', with a long horizontal flourish extending to the right.

Matt Coad

Associate Vice Principal